CITY OF WENATCHEE

DEPARTMENT OF COMMUNITY DEVELOPMENT PLANNING DIVISION

1350 MCKITTRICK STREET, SUITE A PO BOX 519, WENATCHEE, WA 98807-0519 (509) 888-3200 FAX (509) 888-3201 www.wenatcheewa.gov

SHORELINE EXEMPTION APPLICATION

FILING FEES: \$ 0 Application Fee		FILE #		
DATE STAMPED	FEE	CHECK #	RCPT#	
APPLICANT/CONTACT		PHONE		
ADDRESS		EMAIL		
APPLICANT'S REPRESENTATIVE		PHONE		
ADDRESS		EMAIL		
PROPERTY OWNER(S)		PHONE		
ADDRESS				
SUBJECT PROPERTY ADDRESS				
ASSESSOR'S PARCEL #				
LEGAL DESCRIPTION (Attach if necess	ary)			
AREA OF PROPERTY (in acres or squa	re feet)			
PLEASE ATTACH A DETAILED DESCR	RIPTION OF PROJE	CT.		
This application shall be subject to a applicable to the proposed developed Chapter 13.07 Wenatchee City Code	nent until a deterr			
OWNER'S SIGNATURE			DATE	

SHORELINE EXEMPTION APPLICATION CHECKLIST

A Shoreline Exemption is a request to exempt specific activities from a Shoreline Substantial Development permit. WAC 173-27-040 lists the criteria for exemptions. A narrative specifically detailing consistency with the narrowest definition of the listed exemption must accompany the application materials that are consistent with the intent of the Shoreline Environmental Designation under the existing Shoreline Master Program. Shoreline Exemptions are administrative procedures and may contain specific conditions as approved by the Shoreline Administrator.

USE THE FOLLOWING CHECKLIST TO ENSURE THAT YOUR APPLICATION IS COMPLETE

(NOTE: Incomplete applications may cause delay in processing.)

If you have any questions, please feel free to call the Department of Community Development, Planning Division at 509-888-3200.

Non-refundable fees due and payable UPON APPLICATION

Application fee

\$0

APPLICATION INSTRUCTIONS

- Form: A JARPA (Joint Aquatic Resource Project Approval) application form must be completed and signed by each applicant, and each property owner if different than the applicant(s). You fill out the JARPA online at http://www.epermitting.wa.gov/. In addition, please provide a detailed written explanation addressing compliance with criteria in WAC 173-27-040 for listed exemptions.
- 2. <u>Legal</u>: The application form must be accompanied by an accurate legal description of the subject property.
- 3. <u>Plans:</u> In addition to the requirements of the applicant to send the JARPA application and materials to all listed local, state, and federal agencies, five (5) copies, and one electronic copy of the JARPA application form and supplemental materials must be submitted. All plans shall be submitted consistent with the requirements provided in WAC173-27-180. If the following information cannot be incorporated into the JARPA application site plans, an additional site plan is required on a scaled drawing providing:
 - (a) the boundaries of the site;
 - (b) the names of all streets bounding the site;
 - (c) dimensions, locations and elevations of all buildings to be built or used;
 - (d) the location, dimensions and design of off-street parking facilities, showing points of ingress and egress;
 - (e) the surrounding property uses; and
 - (f) pedestrian and vehicular circulation patterns.
- 3. <u>RLCA analysis</u>: Any analysis required under the Resource Lands and Critical Areas (RLCA) Development Chapter 12.08 WCC shall be included with the application. (Consult a planner for help or information on this item.)
- 4. <u>Vicinity map</u>: The application form must be accompanied by an 8 ½ x 11 inch copy of an area map locating the subject property, or a vicinity map placed on the plat map.
- 5. <u>SEPA compliance</u>: A completed environmental checklist shall be filed with the application, except a checklist is not needed if the City and applicant agree an EIS is required, SEPA compliance has been completed, or SEPA compliance has been initiated by another agency.
- 6. <u>Landscaping</u>: Landscape plans shall be submitted with the application in accordance with Chapter 10.62 WCC. Preliminary landscaping plans with general descriptions of types,

- locations, and quantities of required landscape elements will be sufficient for conditional use permit applications; provided, however, that final landscape plans shall be submitted and approved prior to the issuance of final permit approval.
- 7. <u>Pre-Application Summary</u>: The application form must be accompanied by an applicant-initialed copy of the formal pre-application meeting summary prepared by the City regarding the proposed development.